

NICC Meeting Minutes

Date & Time: Tuesday July 9th, 2019 @ IFS @ 5 pm.

Conference Call Information: 1-877-353-9184 Participant ID: 6207347

Members Present:

Member	Company	NICC Board Position	Attendance
Andrew Potter	IFS – PG	President	Present
Greg Jonuk	MFLNRO – Omineca Region	Vice-President	Present
Judy Carlson	MFLNRO – PG District	Secretary	Present
Jarmo Laitinen	BCTS – PG District	Treasurer	Present
Tim Giesbrecht	IFS – PG	Registrar	Absent
Calvin Strom	CONIFEX – Mackenzie		Absent
Tyler Suel	Borealis - PG		Absent
Luke Wichrowski	MFLNRO – FS James		Absent
Alicia Smith	CANFOR – Prince George		Present
Shawn Langford	Westland Resources –Terrace		Absent
Scott Baker	IFS – PG		Absent
Quinn McCord	Tyhee Forestry - Smithers		Absent
Josh Balsom	CANFOR - Vanderhoof		Absent
Aaron Hames	West Fraser – Quesnel		Present
Alex Milinazzo	Boreal Ent		Absent

Agenda:

1. Approval of Previous Meeting Minutes
 - Last meeting was:
 - Tuesday June 4th, 2019 @ IFS.
 - Approved by all.
2. Action Items from the Previous Meetings Minutes

Item #	Action Items	Person(s) Responsible	Status	Comments
2018-03	2019-01-15: to decide on and purchase recognition gift.	Jarmo Laitinen & Judy Carlson	In Progress	Purchase recognition gift closer to the AGM date. Judy to assist Jarmo with this. 2019-04-02: Will get done by next meeting. 2019-04-16: The gifts have been obtained and the engraving will be done soon. We should have them back before the AGM.
2019-01	2019-06-04: Email out Roles & Responsibilities by end of day tomorrow, Wednesday June 5 th .	Judy Carlson	Completed 2019-06-05	
2019-02	2019-06-04: Review roles and respond to Judy with what role they are keen on	All	Completed 2019-07-09	2019-06-04: Done by Andrew, Greg, Judy Tim, Jarmo, Tyler, & Alicia. 2019-06-05: Done by Aaron & Scott.

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	for next meeting.			2019-06-06: Done by Josh. 2019-07-09: Still need to hear from Calvin, Luke, Shawn, Quinn, & Alex.
2019-03	2019-06-04: Send out Draft Bylaws & Constitution by end of day tomorrow, Wednesday June 5 th .	Tim Giesbrecht	Completed 2019-06-05	
2019-04	2019-06-04: Review Bylaws & Constitution and send comments to Tim by Friday June 14 th .	All	Completed 2019-06-14	
2019-05	2019-06-04: Send Tim their full name and addresses for the Society application ASAP.	All	Completed 2019-06-14	

3. Financial Summary
 - Not discussed.
4. Website Update
 - Not discussed.
5. 2020 AGM Planning
 - Date:
 - **ACTION ITEM: Andrew to email the AGM dates that are booked to the board ASAP.**
 - Venues:
 - UNBC is booked for AGM office day.
 - Field Site:
 - Field Topics:
 - Field Booklets:
 - Door Prizes:
6. Any Other Business
 - Roles & Responsibilities
 -
 - Board Elections
 - President: Andrew Potter
 - Vice-President: Greg Jonuk
 - Secretary: Judy Carlson
 - Treasurer: Jarmo Laitinen
 - Registrar: Tim Giesbrecht
 - Training Officer: Tyler Suel
 - MC: Quinn McCord (lead) and Greg Jonuk (alternate)
 - Website: Andrew Potter (lead) and Luke Wichrowski (alternate)
 - Media Relations: Scott Baker (lead) and Luke Wichrowski (alternate)
 - AGM Field Site Coordinator: Alicia Smith (lead) and Scott Baker (alternate)
 - AGM Presentation Coordinator: Josh Balsom (lead) and Aaron Hames (alternate)
 - Director at Large: Calvin Strom, Shawn Langford, and Alex Milinazzo

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- BC Society Information
 - Thanks Tim for getting this all done for us.
 - AGM Review
 - To be done at the next meeting when comments are compiled.
7. Next Meeting Date & Time
- Tuesday October 8th @ 5 pm @ IFS.

Meeting Adjourned: 4:32 pm

NICC Meeting Agenda

Date & Time: Tuesday October 8th, 2019 @ IFS @ 5 pm.

Conference Call Information: 1-877-353-9184 Participant ID: 6207347

Members Present:

Member	Company	NICC Board Position	Attendance
Andrew Potter	IFS – PG	President, Website	Present
Greg Jonuk	MFLNRO – Omineca Region	Vice-President, MC	Present
Judy Carlson	MFLNRO – PG District	Secretary	Present
Jarmo Laitinen	BCTS – PG District	Treasurer	Present
Tim Giesbrecht	IFS – PG	Registrar	Present
Tyler Suel	Borealis - PG	Training Officer	Present
Quinn McCord	Tyhee Forestry - Smithers	MC	Present
Luke Wichrowski	MFLNRO – FS James	Website, Media Relations	Present
Scott Baker	IFS – PG	Media Relations, AGM Field Site Coordinator	Present
Alicia Smith	CANFOR – Prince George	AGM Field Site Coordinator	Present
Josh Balsom	CANFOR - Vanderhoof	AGM Presentation Coordinator	Present
Aaron Hames	West Fraser – Quesnel	AGM Presentation Coordinator	Present
Calvin Strom	CONIFEX – Mackenzie	Director At Large	Present
Shawn Langford	Westland Resources –Terrace	Director At Large	Present
Alex Milinazzo	Boreal Ent	Director At Large	Present

Agenda:

1. Approval of Previous Meeting Minutes
 - Last meeting was:
 - Tuesday July 9th, 2019 @ IFS.
2. Action Items from the Previous Meetings Minutes

Item #	Action Items	Person(s) Responsible	Status	Comments
2018-03	2019-01-15: to decide on and purchase recognition gift.	Jarmo Laitinen & Judy Carlson	In Progress	Purchase recognition gift closer to the AGM date. Judy to assist Jarmo with this. 2019-04-02: Will get done by next meeting. 2019-04-16: The gifts have been obtained and the engraving will be done soon. We should have them back before the AGM.
2019-06	2019-07-09: Email the AGM dates that are booked to the board ASAP.	Andrew Potter		

3. Financial Summary
 -
4. Website Update
 -

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5. 2020 AGM Planning
 - Date:
 - Venues:
 - UNBC is booked for AGM office day.
 - Field Site:
 - Field Topics:
 - Field Booklets:
 - Door Prizes:
6. Any Other Business
 - AGM Review
 -
7. Next Meeting Date & Time
 - Tuesday November 12th @ 5 pm @ IFS.

Meeting Adjourned:

NICC Meeting Minutes

Date & Time: Thursday November 21st, 2019 @ IFS @ 5 pm.

Conference Call Information: 1-877-353-9184 Participant ID: 6207347

Members Present:

Member	Company	NICC Board Position	Attendance
Andrew Potter	IFS – PG	President, Website	Present
Greg Jonuk	MFLNRO – Omineca Region	Vice-President, MC	Absent
Judy Carlson	MFLNRO – PG District	Secretary	Present
Jarmo Laitinen	BCTS – PG District	Treasurer	Present
Tim Giesbrecht	IFS – PG	Registrar	Absent
Tyler Suel	Arrow Forestry Ltd. – PG	Training Officer	Present
Quinn McCord	Tyhee Forestry - Smithers	MC	Present
Scott Baker	IFS – PG	Media Relations, AGM Field Site Coordinator	Absent
Alicia Smith	CANFOR – Prince George	AGM Field Site Coordinator	Present
Josh Balsom	CANFOR - Vanderhoof	AGM Presentation Coordinator	Absent
Aaron Hames	West Fraser – Quesnel	AGM Presentation Coordinator	Absent
Calvin Strom		Director At Large	Absent
Shawn Langford	Westland Resources –Terrace	Director At Large	Present
Alex Milinazzo	Arrow Forestry Ltd. – PG	Director At Large	Present

Agenda:

1. Approval of Previous Meeting Minutes
 - Last meeting was:
 - Tuesday October 8th, 2019 @ IFS.
 - Approved by all.
2. Action Items from the Previous Meetings Minutes

Item #	Action Items	Person(s) Responsible	Status	Comments
2018-03	2019-01-15: to decide on and purchase recognition gift.	Jarmo Laitinen & Judy Carlson	In Progress	Purchase recognition gift closer to the AGM date. Judy to assist Jarmo with this. 2019-04-02: Will get done by next meeting. 2019-04-16: The gifts have been obtained and the engraving will be done soon. We should have them back before the AGM. 2019-10-08: Need digital logo to put on gifts. Had issues getting it from Custom Stitch. Andrew to get it for us. 2019-11-21: The logo is at Van Horlicks and I am waiting for them to call me back to see if it will work.

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2019-10-08	2019-10-08: Get 2019 Balance Sheet & Financial Summary done by next meeting on 2019-11-14.	Tim Giesbrecht & Jarmo Laitinen	Completed 2019-11-21	2019-11-21: Tim & Jarmo got together 3 times to get it all balanced out.
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3. Financial Summary

- We had a total Income of \$25,260.65 and total Expenses of \$24,499.07 for a net revenue of \$961.58 leaving us with a balance of \$40,509.42.
- This may seem like a lot, but it is just over what is needed to put on the 2-day event.
- We discussed using some of the excess perhaps for another bursary or for a 30th anniversary gift to members like we did with the mugs on the 25th anniversary.
- We could look into putting on training opportunities to promote the NICC & Cruising
 - We had 3 P sampling (John Bell) & Fir beetle sessions in the past.
 - We could possibly do a Balsam Bark Beetle session as they are seeing it more now in the FS James area.
 - Call Grade Net Factor is another possibility.
 - Cruising Boot Camp we could pay an experienced cruiser to go out with a company or group of people to teach cruising and provide tips.
 - **ACTION ITEM: Alicia to talk to Rod Lenton to see if he would be willing to do a Cruising Boot Camp session.**

4. Website Update

- Should be able to log onto NICC and see the new website now.
- We have it connected to PayPal. Still working on pursuing connecting it to Stripe as it is a bit smoother of a platform to use.

5. 2020 AGM Planning

- Date: Wednesday May 6th & Thursday May 7th 2020.
- Venues:
 - Ramada: Secured for Banquet Dinner on May 6th.
 - UNBC: Booked for AGM office day on May 7th.
- Field Site:
 - Alicia: Barney wasn't a good site. Immature stand and not a lot of damage. Scott had mentioned that he might know of a better place in the Barney.
 - Alicia: Wants to go look at a site out in the Chuchinka to see how far it is.
 - Tyler: One site west of town just past Beaverly. Remembers Fd beetle and thinks it might be good.
- Field Topics:
 - Field Safety. Safe work practices, plot stakes and hatchet safety, what is an unsafe plot, etc.
 - What does "Benefit of the Doubt" mean? You are still required to rationalize your call.
 - John Armstrong is willing to come out and do a field site regarding GPS and satellite and managing your settings.
 - **ACTION ITEM: Alicia to contact John Armstrong regarding doing a field site for us.**
- Office Presentation Topics:
 - Photos of Trees/Maps – What would/should we do with this tree/situation?

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- If you have any pictures, please send them to Judy and she will organize them to be reviewed.
 - It has been a couple years since West Fraser did a presentation. We could ask Darcy Henderson or Jeff Mycock from West Fraser.
 - **ACTION ITEM: Aaron to contact Darcy Henderson or Jeff Mycock from West Fraser regarding an office presentation.**
 - Al Bennet would be good to do a presentation about the industry and where we are going to be in the future.
 - **ACTION ITEM: Aaron to contact Al Bennet about doing a presentation about the industry and its future.**
 - Mike Widell – Cruising Manual Update.
 - **ACTION ITEM: Greg to contact to Mike Widell about a CM Update presentation.**
 - Alex from Tanizol Timber has been using lidar and they are able to get trees down to species and not only heights. It could be an interesting presentation.
 - **ACTION ITEM: Tyler to contact Alex from Tanizol Timber regarding a lidar presentation.**
 - The Bark Beetle lady form Kamloops might be good.
 - Shelf life of Spruce and enhancing recoverability for lumber.
 - Field Booklets: Not discussed.
 - Door Prizes: We need someone to contact Custom Stitch and IRL to arrange them.
 - **ACTION ITEM: Alicia will contact Custom Stitch and IRL to arrange the door prizes this year.**
 - Station Captains: Shelby Oe would like to be a site captain next year.
 - Agenda: We should get it started so we can keep track of where we are at.
 - **ACTION ITEM: Judy to draft up the agenda for the 2020 AGM.**
6. Any Other Business
- Possible Field Site: John Armstrong – Using your GPS & Managing the Settings
 - This was discussed above.
7. Next Meeting Date & Time
- Thursday December 19th @ 5 pm @ IFS.

Meeting Adjourned: 606 pm

NICC Meeting Minutes

Date & Time: Thursday December 19th, 2019 @ IFS @ 5 pm.

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Members Present:

Member	Company	NICC Board Position	Attendance
Andrew Potter	IFS – PG	President, Website	Present
Greg Jonuk	MFLNRO – Omineca Region	Vice-President, MC	Present
Judy Carlson	MFLNRO – PG District	Secretary	Present
Jarmo Laitinen	BCTS – PG District	Treasurer	Present
Tim Giesbrecht	IFS – PG	Registrar	Present
Tyler Suel	Arrow Forestry Ltd. – PG	Training Officer	Present
Quinn McCord	Tyhee Forestry - Smithers	MC	Absent
Scott Baker	IFS – PG	Media Relations, AGM Field Site Coordinator	Absent
Alicia Smith	CANFOR – Prince George	AGM Field Site Coordinator	Present
Josh Balsom	CANFOR - Vanderhoof	AGM Presentation Coordinator	Present
Aaron Hames	West Fraser – Quesnel	AGM Presentation Coordinator	Present
Calvin Strom	MFLNRO – Omineca Region	Director At Large	Absent
Shawn Langford	Westland Resources –Terrace	Director At Large	Absent
Alex Milinazzo	Arrow Forestry Ltd. – PG	Director At Large	Present

Agenda:

1. Approval of Previous Meeting Minutes
 - Last meeting was Tuesday November 21st, 2019 @ IFS.
 - Made one minor correction. Approved by all.
2. Action Items from the Previous Meetings Minutes

Item #	Action Items	Person(s) Responsible	Status	Comments
2018-03	2019-01-15: To decide on and purchase recognition gift.	Jarmo Laitinen & Judy Carlson	In Progress	Purchase recognition gift closer to the AGM date. Judy to assist Jarmo with this. 2019-04-02: Will get done by next meeting. 2019-04-16: The gifts have been obtained and the engraving will be done soon. We should have them back before the AGM. 2019-10-08: Need digital logo to put on gifts. Had issues getting it from Custom Stitch. Andrew to get it for us. 2019-11-21: The logo is at Van Horlicks and I am waiting for them to call me back to see if it will work.
2019-11-21a	Talk to Rod Lenton to see if he would be willing to do a	Alicia Smith	In Progress	2019-12-19: Alicia talked to Rod and he seemed keen on the idea and

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	Cruising Boot Camp session.			would be willing to do it a couple of times this season. Still not sure what exactly it will look like but will work on getting a rough idea put together. Perhaps provide a certificate or document that says that they have training in x area.
2019-11-21b	Contact John Armstrong regarding doing a field site for us about GPS Cruising, Satellites, & Managing Your Settings.	Alicia Smith		2019-12-19: Alicia talked to John and he is willing to do a site for us. He did ask if he could have a booth at the AGM. Tim suggested that we have an equal opportunity for IFS to have the opportunity to have a booth and field site. Discussion around keeping the politics and software/product specifics out of the education and training of the site. Decision to keep the site as a generic plot establishment/skill use/procedural training site.
2019-11-21c	Contact Darcy Henderson or Jeff Mycock from West Fraser regarding an office presentation.	Aaron Hames		2019-12-06: It is a little early to 100% commit to presenting at this time. Jeff said he will start thinking about a topic. I will touch base in the spring. Interested talking about Spruce beetle.
2019-11-21d	Contact Al Bennet about doing a presentation about The Forest Industry & Its Future.	Aaron Hames		2019-12-06: It is a little early to 100% commit to presenting at this time. Al has asked me to reach out to him in March. I will touch base in the spring.
2019-11-21e	Contact Mike Widell about a CM Update presentation.	Greg Jonuk		2019-12-19: Will check in again when Mike returns from vacation. Jason Smith (waste) & Mike Fowler (compilation side) might fill in if Mike can't make it.
2019-11-21f	Contact Alex from Tanizol Timber regarding a lidar presentation.	Tyler Suel		2019-12-06: Alex is game for doing a presentation focusing on: <ul style="list-style-type: none"> • Cost to run Lidar over cost to run field crew's • Able to identify species and getting a ground truth to confirm • What brought you into Lidar
2019-11-21g	Contact Custom Stitch and IRL to arrange the door prizes.	Alicia Smith		2019-12-19: Looked on website at things. Andrew will meet up with Alica in the new year and go down to IRL.
2019-11-21h	Draft up the agenda for the 2020 AGM.	Judy Carlson	Completed 2019-12-05	2019-12-05: Draft done and sent to group.

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3. Financial Summary
 - Nothing new to report.
4. Website Update
 - nicc.ca
 - The site is working with PayPal right now so we are going to leave it as it is for now.
 - **ACTION ITEM: Andrew to look into redirecting people from the old site to the new one.**
5. 2020 AGM Planning
 - Date: Wednesday May 6th & Thursday May 7th 2020.
 - Venues:
 - Ramada: Secured for Banquet Dinner on May 6th.
 - UNBC: Booked for AGM office day on May 7th.
 - Field Site:
 - Tyler: Gregg Creek FSR might be a good option.
 - North Fraser: possible option.
 - Field Topics:
 - Field Safety. SWP's, plot stakes, hatchet safety, what is an unsafe plot, etc.
 - What is "Benefit of the Doubt"? You are required to rationalize your call.
 - ~~John Armstrong – GPS Cruising, Satellites, & Managing Your Settings~~
 - Defoliation: X & Y codes out in the Skeena-Stikine area. EWB equation changed and defoliators do count. Could work it into a Forest Pest site. Sx Beetle, Fd, Beetle, Balsam Beetle, Defoliators.
 - Presentation Topics:
 - Photos of Trees/Maps – What would/should we do with this tree/situation?
 - If you have any pictures, please send them to Judy and she will organize them to be reviewed.
 - a. Thanks Tyler for providing some photos.
 - West Fraser - Darcy Henderson or Jeff Mycock
 - Al Bennet – The Forest Industry & Its Future
 - Mike Widell – Cruising Manual Update
 - Tanizol Timber – Alex – Using Lidar for more than tree heights – Species ID
 - The Bark Beetle lady from Kamloops might be good. Western Bark Beetle on Balsam.
 - **ACTION ITEM: Andrew to inquire about a Western Bark Beetle Presentation.**
 - Shelf life of Spruce and enhancing recoverability for lumber.
 - Josh: Jamie Eason – presentation about cruising implications on appraisals.
 - **ACTION ITEM: Josh to confirm presentation with Jamie.**
 - Norm Canuel – will do a presentation for us. Cruising and archaeology.
 - **ACTION ITEM: Andrew to confirm presentation title for Agenda.**
 - Field Booklets:
 - Door Prizes:
 - Station Captains: Shelby Oe would like to be a site captain next year.
 - Agenda:
6. Any Other Business

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- Possible presentation - IFS – Rob Schuetz – Fibre Management - Table until next meeting.
 - Overview: NICC History and Director Roles – Table until to next meeting.
7. Next Meeting Date & Time
- Thursday January 16th @ 5 pm @ IFS.

Meeting Adjourned: 6:03 pm