

NICC Meeting Minutes

Date & Time:

- Tuesday February 13, 2024 @ 5 pm at IFS or via Zoom
<https://us06web.zoom.us/j/89712752073?pwd=QnQ2OThrSXJ4R3FBbzJzNOVfd01jdz09>,
 Meeting ID: 897 1275 2073, Passcode: 678719)

Members:

Member	Company	NICC Board Position	Attendance
Andrew Potter	Industrial Forestry Service Ltd. – PG	President, Website	Present
Greg Jonuk	Ministry of Forests – PG	Vice-President	Present
Judy Carlson	Seabridge Gold – PG	Secretary	Present
Tim Giesbrecht	Industrial Forestry Service Ltd. – PG	Treasurer	Absent
Neil Brooks	Canfor – PG	Registrar	Present
Mike Kozak	Spectrum Resource Group Inc. – PG	Director at Large	Present
Jeff Ernst	Ministry of Forests (North Area) – PG	Director at Large	Present
Tiana Hooker	West Fraser – Smithers	Director at Large	Present
David Lenton	RDL Forestry Consultants – PG	Director at Large	Absent
Taylor-Jean Rankin	DSS Resource District – Smithers	Director at Large	Present

Agenda:

1. Approval of Previous Meeting Minutes – Judy
 - January 9, 2024 – Motion to approve by Andrew, seconded by Greg, approved by all.
2. Action Items from Previous Meeting Minutes – Judy

Item #	Action Items	Assigned To	Status	Comments
2023-12-12a	Contact the Ramada for booking the venue for the banquet dinner and the classroom day.	Andrew	In Progress	2024-02-14: Andrew has confirmed with Ramada. The Workshop dates are now May 1 st and 2 nd . Andrew to confirm booking next meeting. 2023-02-13: Andrew will see if we can change the dates to May 1 st & 2 nd . 2023-01-09: Andrew reached out and booked. Nothing signed or paid yet. They are excited to have us there. Will finalize dates after Greg checks on SITCA dates.
2023-12-12b	Reach out to Victoria for CM changes/updates and see if someone wants to speak.	Jeff	Completed 2024-02-13	2023-01-09: Jeff talked to Mike Widell and there likely will be an amendment to the CM to bring it into alignment with pricing changes. Someone will speak (the person is TBD) for a short time slot (½ hour).
2024-01-09a	Go through food prices to get some ideas of costs and where we can save some money this year.	Andrew	Completed 2024-02-13	2024-02-13: The board made the decision to axe the breakfast.

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2024-01-09b	Update the website with the new board members and their positions as well as the 2024 Workshop dates.	Andrew	Completed 2024-02-13	2024-02-13: Website updates have been done.
2024-01-09c	Check with SITCA to see if their dates conflict with ours.	Greg/Jeff	Completed 2024-02-13	SITCA Dates are May 8-9.
2024-01-09d	Reach out to BC Gov Research Department for a presenter about second growth harvesting and cruising.	Taylor	Completed 2024-02-13	Alex Wood, regional pathologist. Is up for a presentation but might want a virtual option. Topic is how the stand health and growth modelling program effects volume is second growth stands. It will be tailored to the cruising audience.
2024-01-09e	Ask Jeanne Robert about a forest health/beetle talk.	Mike	Completed 2024-02-13	2023-01-16: Jeanne has confirmed to present for us. 15-20 mins on some of the ways that cruise data can be used by the Ministry to look at insect attacks. Describe the approach and discuss some possibilities/limitations. Note: Jeanne may be on medical leave (awaiting a surgery date) but should be back by May. Increased role for cruise data to be used proactively to help predict beetle attacks.
2024-01-09f	See if Doug can do a wildfire presentation again for us.	Greg	Completed 2024-02-13	Yes. Doug or someone else from PGFC will do a presentation. Might be Sharon with Doug to support for questions.
2024-01-09g	Invite IRL to have a vendor booth.	Andrew	Completed 2024-02-13	Landon goes to both. If we switch dates that will help with him attending.
2024-01-09h	See if PWB is game to sponsor us again.	Niel	Completed 2024-02-13	YES THERE WILL BE BEER!!!
2024-01-09i	See if SITCA is incorporating waste into their event.	Greg	Completed 2024-02-13	Deb Hartman on the SITCA board thought about it but they are not incorporating waste this year.

3. Financial Update – Tim
 - Nothing new this meeting.
4. Website Update– www.nicc.ca – Andrew
 - See above action item for details.
5. BC Societies Update – Tim
 - 2023 Annual Report has been submitted and we are in good standing for another year.
6. AGM Planning – Judy

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- **Field Day: ~~Wednesday May 8th, 2024~~ Wednesday May 1st, 2024**
- **Lecture Day: ~~Thursday May 9th, 2024~~ Thursday May 2nd, 2024**
 - Alternatively, we could switch to May 1st & 2nd if there is a conflict with SITCA.
 - Andrew has confirmed that the Ramada has availability for us to switch to May 1st & 2nd and has booked those dates.
- **Field Site Location: Kwitzil Lake (Gravel Pit Lake)**
- **Banquet Dinner Venue: Ramada (444 George Street)**
- **Lecture Day Venue: Ramada (444 George Street)**
- Food Options
 - Reviewed food cost estimates prepared by Andrew.
 - Inflation has increased the prices from last year. Options were discussed to keep registration costs down.
 - The board decided to forgo on the breakfast to reduce these costs.
- Registration Cost
 - 2022-2023 Workshop was \$175/person with approx. 100 paid attendees. To break even we should have charged \$208.
 - The final cost will depend on the venue and food costs. Andrew will confirm the amount next meeting after the bookings are finalized.
- Field Site Map
 - Mike will do this again for us. He will take a look at it next week and provide something for the website. He will also redo it after we have set up the field site and have the station locations identified.
 - **ACTION ITEM: Mike to prepare a field site map.**
- Workshop Agenda
 - **ACTION ITEM: Judy to prepare a draft workshop agenda.**
- Field Station Topics
 - “Back to Basics” will be the theme for the day.
 - Possible Topics: DBH, Height, Path Remarks (Scars, Forks/Crooks), Quality Remarks (Insect Codes, Fire Codes, Blowdown Codes), Tree Class (Sound Wood, Age), Borderline In/Out Trees, Orphan Trees, and Tips & Tricks.
- Field Station Site Captains
 - We currently have 9 (Andrew, Greg, Tim, Neil, Mike, Jeff, Tiana, David, and Taylor).
 - Judy is unavailable for the workshop this year.
 - We usually have 10-12 stations so if you have someone you can tap on the shoulder let us know.
 - **ACTION ITEM: Everyone see if they know someone who is willing to be a site captain for us.**
- Banquet Dinner Keynote Speaker
 - Possibly John Brink – He is doing a CIF dinner presentation at the end of February and we could see what that is like.
- Lecture Day Speakers/Presenters
 - Traditionally we have approximately 7 half hour time slots.
 1. Timber Pricing Branch is confirmed for a ½ hour re. CM updates. Speaker is TBD.

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2. Jeanne Robert, Entomologist is confirmed for a ½ hour re. how cruise data can be used by the Ministry to look at insect attacks.
3. Alex Wood, Regional Pathologist is confirmed re. stand health and growth modelling program effects volume is second growth stands.
4. Doug or Sharon, BCES, PGFC will do a wildfire update presentation for us.
5.
 - Lecture Day Vendors
 - FPBC CPD Hours (mandatory 30 hours/year)
 - It is good to put it out there that people can use this to contribute to their CPD hours. Last year was approximately 12-14 hours.
 - Door Prizes
 - Will depend on budget and expenses. Deferred to next meeting.
 - Guest Speaker Recognition
 - Will depend on budget and expenses. Deferred to next meeting.
 - AGM Sponsor
 - Neil has confirmed that PWB will sponsor us again and provide some beer for the event.
7. Any Other Business – All
 - Registration
 - **ACTION ITEM: Neil & Tim to connect and sort registration system.**
 - Other potential presentation topics/speakers
 - Neil Lidar tech vs cruise volumes Matt Campbell
 - Fort St John – UWR study with partial harvest and potential populations.
 - Andrew Jim Wilson – compilations side of things. Need to give idea on topic or breakdown of what to show/speak of.
 - Norm from Norcan for Arch – evaluate from timber side what they deal with and what they see. What do you do with a CMT? Can you drill it or not? ID.
 - Greg/Andrew: Quality assurance check cruising what fails safety BC forest safety council/WorkSafe, a panel concept 3-4 people for on a panel, table exercise with people generating questions and ask them, a theme senior and non senior folks. Recruitment and retention, training, onboarding new staff. Can increase social involvement/aspect of it.
 - Other alternative: World café style table format where people move around and get them outside of their normal table groups.
 - Survey
 - This is for due diligence on the committee’s behalf.
 - How are we doing? Where can we improve?
 - This gives direction for our next event.
 - **ACTION ITEM: Andrew to pull past survey questions and data to use as a base.**
 - **ACTION ITEM: Tiana to give it a whirl and put together a survey for this year with Andrew to provide support.**
8. Next Meeting Date & Time
 - Tuesday March 12th, 2024 @ 5 pm@ IFS & via Zoom

Meeting Adjourned: