

# NICC Meeting Minutes

**Date & Time:**

- Tuesday March 12, 2024 @ 5 pm at IFS or via Zoom  
<https://us06web.zoom.us/j/89712752073?pwd=QnQ2OThrSXJ4R3FBbzJzNOVfd01jdz09>,  
 Meeting ID: 897 1275 2073, Passcode: 678719)

**Members:**

Member	Company	NICC Board Position	Attendance
Andrew Potter	Industrial Forestry Service Ltd. – PG	President, Website	Present
Greg Jonuk	Ministry of Forests – PG	Vice-President	Present
Judy Carlson	Seabridge Gold – PG	Secretary	Present
Tim Giesbrecht	Industrial Forestry Service Ltd. – PG	Treasurer	Present
Neil Brooks	Canfor – PG	Registrar	Absent
Mike Kozak	Spectrum Resource Group Inc. – PG	Director at Large	Present
Jeff Ernst	Ministry of Forests (North Area) – PG	Director at Large	Present
Tiana Hooker	West Fraser – Smithers	Director at Large	Present
David Lenton	RDL Forestry Consultants – PG	Director at Large	Absent
Taylor-Jean Rankin	DSS Resource District – Smithers	Director at Large	Present

**Agenda:**

1. Approval of Previous Meeting Minutes – Judy
  - February 13, 2024 – Motion by Andrew, seconded by Greg, approved by all.
2. Action Items from Previous Meeting Minutes – Judy

Item #	Action Items	Assigned To	Status	Comments
2023-12-12a	Contact the Ramada for booking the venue for the banquet dinner and the classroom day.	Andrew	Completed 2024-03-12	2024-03-12: The Ramada is booked, and the agreement is signed. 2024-02-14: Andrew has confirmed with Ramada. The Workshop dates are now May 1 <sup>st</sup> and 2 <sup>nd</sup> . Andrew to confirm booking next meeting. 2023-02-13: Andrew will see if we can change the dates to May 1 <sup>st</sup> & 2 <sup>nd</sup> . 2023-01-09: Andrew reached out and booked. Nothing signed or paid yet. They are excited to have us there. Will finalize dates after Greg checks on SITCA dates.
2024-02-13a	Prepare a Field Site Map.	Mike	In Progress	2024-03-12: Mike completed the site map today. Andrew requested imagery be updated as it is blurry. Mike will revise the map with new imagery.
2024-02-13b	Prepare a draft workshop agenda.	Judy	In Progress	2024-03-12: Not done yet. Judy will have it done this weekend.

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2024-02-13c	See if they know someone who is willing to be a site captain for us.	Everyone	In Progress	2024-03-12: Previous people pulled in as site captains were Frank Caffrey (MFLNRO), Kevin Parker/Matt Chimerinski, Connor Schuetz (IFS), and Andrew Ambry (West Fraser). <b>Greg: Connect with Strategic folks to see if they are willing to be site captains.</b>
2024-02-13d	Connect and sort registration system.	Neil & Tim	In Progress	2024-03-12: Tim has updated it to \$200 per single fee and is all set up. Andrew noted that it is to remain at \$175 as we cut the breakfast expense to reduce costs. Tim will change it to \$175.
2024-02-13e	Pull past survey questions and data to use as a base.	Andrew	In Progress	2024-03-12: Will do asap.
2024-02-13f	Put together a survey for this year with Andrew to provide support.	Tiana	In Progress	2024-03-12: Tiana has looked at some possible platforms. Survey Monkey is always a good option. Our IT team has used a couple others through Microsoft based programs. Survey Monkey was used before and will likely be used again. Possible question: How do people feel about the decision to cut breakfast to keep registration costs down.

3. Financial Update – Tim
  - Two \$1,000 scholarships are going out this week. One to UNBC and one to CNC.
4. Website Update– [www.nicc.ca](http://www.nicc.ca) – Andrew
  - Website is all updated with the registration amount and dates.
5. BC Societies Update – Tim
  - 2023 Annual Report has been submitted and we are in good standing for another year.
6. AGM Planning – Judy
  - **Workshop Dates: Wednesday May 1<sup>st</sup>, 2024 (field) and Thursday May 2<sup>nd</sup>, 2024 (lecture)**
  - **Field Site Location: Kwitzil Lake (Gravel Pit Lake)**
  - **Banquet Dinner & Lecture Day Venue: Ramada (444 George Street)**
  - Food Options
    - We are having our regular banquet dinner like previous years (roast beef, chicken, and a vegetable dish).
    - The lunch is soup and sandwiches.
    - If there are dietary restrictions people can let us know when they register.
    - Breakfast would have cost approximately \$3,000 so we are saving that to reduce registration costs.
  - Registration Cost

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- 2022-2023 Workshop was \$175/person with approx. 100 paid attendees. To break even we should have charged \$208.
- **2023-2024 Workshop Registration will be \$175/person.**
- Field Site Map
  - Mike has prepared a map. It will be updated after the field site set up.
- Workshop Agenda
  - Not completed yet. Judy will prepare it this weekend.
- Field Station Topics
  - “Back to Basics” will be the theme for the day.
  - Possible Topics: DBH, Height, Path Remarks (Scars, Forks/Crooks), Quality Remarks (Insect Codes, Fire Codes, Blowdown Codes), Tree Class (Sound Wood, Age), Borderline In/Out Trees, Orphan Trees, and Tips & Tricks.
- Field Station Site Captains
  - We currently have 9 (maybe 8 if David is in) (Andrew, Greg, Tim, ~~Neil~~, Mike, Jeff, Tiana, David (?), and Taylor).
  - We usually have 10-12 stations so if you have someone you can tap on the shoulder let us know.
  - Neil is not available for the workshop this year due to new work conflicts.
- Banquet Dinner Keynote Speaker
  - Possibly John Brink – He is doing a CIF dinner presentation at the end of February and we could see what that is like.
    - This talk was okay but not directly cruising related as he spoke more of his life and experiences than cruising related. It might not be what we are looking for.
  - **ACTION ITEM: Mike to reach out to Kevin Horsnell (Canfor) and see if he is willing to be our keynote speaker.**
  - **ACTION ITEM: Tiana to reach out to Geoff Mycock and see if he is willing to be our keynote speaker.**
  - **ACTION ITEM: Greg to prepare a café style table format discussion in lieu of a keynote speaker.**
- Lecture Day Speakers/Presenters
  - Traditionally we have approximately 7 half hour time slots.
    1. (Jeff) Timber Pricing Branch is confirmed for a ½ hour re. CM updates. Speaker is TBD.
    2. (Mike) Jeanne Robert, Entomologist is confirmed for a ½ hour re. how cruise data can be used by the Ministry to look at insect attacks.
    3. (Taylor) Alex Wood, Regional Pathologist is confirmed re. stand health and growth modelling program effects volume is second growth stands.
      - a. Alex is unavailable. Waiting to hear back if Jewel Yurkewich is willing to do a presentation instead of Alex.
    4. (Greg) Doug or Sharon, BCWS, PGFC will do a wildfire update presentation for us.

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5. (Niel) Mark Phinney - biologist, he wants to discuss things cruisers may find in the block that's worth noting for a biological reason as he states cruisers get the best coverage of the blocks. Will likely want to present in the morning.
  6. (Neil) Matt Campbell - engineer, tried to use LiDAR in the field to replicate the cruise volumes/data.
  7. (Andrew) Jim Wilson – compilations side of things. Need to give him an idea/topic/breakdown of what to show/speak to.
  8. (Andrew) Norm from Norcan – Archaeologist – evaluate from the timber side what they deal with and what they see. What do you do with a CMT? Can you drill it or not? CMT ID.
- Other potential topics/speakers
    - UWR study with partial harvest and potential populations.
    - Greg/Andrew: Quality assurance check cruising or what fails regarding safety for BC Forest Safety Council/WorkSafe. Could do a panel concept with 3-4 people and have a table exercise with people generating questions and to ask them with a general theme for discussion. Both senior and non senior folks on the panel.
    - Greg/Andrew: Recruitment and retention, training, onboarding new staff. Can increase social involvement aspect of the session.
    - Greg: World café style/table format where people move around and get them outside of their normal table groups.
  - Lecture Day Vendors
    - IRL will set up a booth again this year.
  - FPBC CPD Hours (mandatory 30 hours/year)
    - It is good to put it out there that people can use this to contribute to their CPD hours. Last year was approximately 12-14 hours.
  - Door Prizes – Andrew & Taylor
    - Will depend on budget and expenses.
    - **ACTION ITEM: Andrew and Taylor to connect and discuss door prize options and get items ordered.**
    - We will need to provide the logo to do any engraving or embroidery on items.
  - Guest Speaker Recognition
    - Will depend on budget and expenses.
    - We will do something as it is good to recognize the speakers.
  - AGM Sponsor (unofficial)
    - PWB will sponsor us again and provide some beer for the event.
7. Any Other Business – All
    - Next meeting we need to set the field site set up date.
  8. Next Meeting Date & Time
    - Tuesday March 26<sup>th</sup>, 2024 @ 5 pm@ IFS & via Zoom
    - Tuesday April 9<sup>th</sup>, 2024 @ 5 pm@ IFS & via Zoom

Meeting Adjourned: 5:49 pm