

# NICC Meeting Minutes

**Date & Time:** Tuesday December 12, 2023 @ 5 pm at IFS or via Zoom

**Members:**

| Member             | Company                               | NICC Board Position | Attendance |
|--------------------|---------------------------------------|---------------------|------------|
| Andrew Potter      | Industrial Forestry Service Ltd. – PG | President, Website  | Present    |
| Greg Jonuk         | Ministry of Forests – PG              | Vice-President      | Absent     |
| Judy Carlson       | Seabridge Gold – PG                   | Secretary           | Present    |
| Tim Giesbrecht     | Industrial Forestry Service Ltd. – PG | Treasurer           | Present    |
| Neil Brooks        | Canfor – PG                           | Registrar           | Present    |
| Mike Kozak         | Spectrum Resource Group Inc. – PG     | Director at Large   | Absent     |
| Jeff Ernst         | Ministry of Forests (North Area) – PG | Director at Large   | Present    |
| Tiana Hooker       | West Fraser – Smithers                | Director at Large   | Present    |
| David Lenton       | RDL Forestry Consultants – PG         | Director at Large   | Present    |
| Taylor-Jean Rankin | DSS Resource District – Smithers      | Director at Large   | Present    |

**Agenda:**

1. Introductions
  - Andrew Potter: Works for Industrial Forestry Service Ltd here in PG.
  - Judy Carlson: Works for Seabridge Gold, a mining exploration company, based out of the Smithers, but works remotely from PG.
  - Tim: Works for Industrial Forestry Service Ltd here in PG.
  - Taylor-Jean Rankin: Works for DSS Resource District out of Smithers.
  - Jeff Ernst: Works for Ministry of Forests North Area here in PG.
  - Niel Brooks: Works for Canfor PG.
  - David Lenton: Works for RDL Forestry Consultants here in PG.
  - Tiana Hooker: Works for West Fraser out of Smithers.
  - Not able to join us today are:
    - Greg Jonuk: Works for Timber Pricing for Provincial Cruising & Waste here in PG.
    - Mike Kozak: Works for Spectrum Resources Group here in PG.
2. Director Positions
  - Note: For a meeting to proceed we need to have a quorum of 3 people in attendance. We have met this so we can proceed with the meeting today.
  - President: Andrew
  - Vice-President: Greg
  - Secretary: Judy
  - Treasurer: Tim
  - Registrar: Neil
  - Above positions have been elected unanimously.
  - All other members are directors at large.
3. Approval of Previous Meeting Minutes – Judy
  - N/A
4. Action Items from Previous Meeting Minutes – Judy
  - N/A

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5. Financial Update – Tim
  - From recollection, costs were up a bit and we lost a bit on the event as a whole last year.
  - Our savings account is just shy of \$16,000.
  - Our GIC is rolling over for 4.5% and at approximately \$6,500.
  - Workshop Registration fee was \$175 last year with approximately 100 paid attendees.
  - We are not in the business of making money, but it is good to have a bit of a cushion.
  - It costs approximately \$22-25,000 to run everything for the year. Workshop, door prizes, GIC, Bursaries, etc.
6. Website Update– [www.nicc.ca](http://www.nicc.ca) – Andrew
  - Deferred to next meeting.
7. BC Societies Update – Tim
  - 2023 Annual Report is complete and sent to BC Societies. We are in good standing for another year.
8. AGM Planning – Judy
  - Workshop Dates: We typically do Wednesday and Thursday so people can travel on Tuesday and Friday during the regular work week.
  - **Field Day: Wednesday May 8<sup>th</sup>, 2024**
  - **Classroom Day: Thursday May 9<sup>th</sup>, 2024**
  - **Venue (Banquet Dinner & Classroom Day):**
    - UNBC – Canfor theatre is a good lecture venue. It needs to be booked early. We need to pay for parking. Food prices were high last year and there wasn't enough.
    - Ramada – Can stay at the hotel and don't have to travel to the dinner or for the classroom day. Parking downtown can be an issue.
    - Dave: I am willing to try the Ramada.
    - Tim: Last year we ran out of food and got charged extra for what they brought.
    - Neil: I like the Ramada idea. More food and a better selection. We can fit people in tables easily there.
    - Tiana: I think the Ramada is a good idea too.
    - Group Decision: Look into the Ramada for the venue this year.
    - **ACTION ITEM: Andrew to contact the Ramada for booking the venue for the banquet dinner and the classroom day.**
  - **Food Options:** Deferred to next meeting.
  - **Registration Cost:**
    - 2022-2023 Workshop registration was \$175/person.
  - **Field Location:**
    - 2022-2023 Workshop was at Kwitzil Lake (Gravel Pit Lake).
    - We aren't opposed to using the same location as it is close to town, has good parking, and there are lots of things to discuss at that site.
  - **Field Stations**
    - Reminder that everyone typically leads a station so if there is a topic you are keen on leading let us know.
    - Jeff: I see comparative cruises mostly for fire.
    - Fire codes are a current issue still and need to review at the field site again.

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- Tim: John Armstrong from SITCA, wants to go back to basics for training as there is a generational gap. This might be a good approach for us as well.
- **Speakers/Presenters**
  - If you have idea for who/what you want to see presented start reaching out to folks to see what we can line up.
  - Traditionally we have approximately 7 half hour time slots.
  - **ACTION ITEM: Jeff to reach out to Victoria for CM changes/updates and see if someone wants to speak.**
- 9. Any Other Business – All
  - Nothing this meeting.
- 10. Next Meeting Date & Time
  - Tuesday January 9<sup>th</sup>, 2024 @ 5 pm@ IFS & via Zoom
  - Tuesday February 13<sup>th</sup>, 2024 @ 5 pm@ IFS & via Zoom
  - Tuesday March 12<sup>th</sup>, 2024 @ 5 pm@ IFS & via Zoom
  - Please mark your calendars. Judy will try to send out a meeting reminder about a week before the meeting.

Meeting Adjourned: 5:57 pm